



July 28, 2006

1st Vendor letter

It is time to mark your calendar for the 39th Annual Metro Users Group Conference scheduled for Saturday, February 17 through Wednesday, February 21, 2007 at The Wyndham Orlando Resort, 8001 International Drive, Orlando, FL 32819

DO NOT SEND ANY REGISTRATION MONEY, THIS IS A REMINDER ONLY, WE WILL BE POSTING A REGISTRATION FORM AND REQUEST FOR FUNDS ON THE MUG WEB SITE SOMETIME IN SEPTEMBER:

REGISTRATION INFO:

Registration in the Vendor Exhibition area includes the following:

**Registration Fee - \$1,500 tables 8'x8' space (No backdrops on the sides or back of tables over 4 feet).
\$2,000 booths 10'x10' space (No height limit for booths)**

- one (1) 6' x 2' skirted table
- two (2) chairs
- two (2) vendor badges for admittance to all Metro Users social functions (breakfasts, lunches, and receptions), plus two (2) MUG logo shirt or jacket with this package

- **Special Notes**

- ***We will be enforcing the 70 table maximum rule again for 2007. Sign-up early***

- **There will be a limited number of Booths depending on space availability.**
- A maximum of two (2) additional badges can be purchased for additional company representatives for \$500 each. These badges allow admittance to all social functions and the MUG logo shirts and/or jackets.
- ***The rule remains that only two (2) company representatives are permitted at the display table/booth at any one time.***

- **Display Schedule**

Display Set-up Date/Time:	Sun, 2/18/07	3:00 p.m. – 10:00 p.m.
Exhibit Dates/Times:	Mon-Tues, 2/19-20/07	6:30 a.m. – 7:00 p.m.
Tear-down Date/Time:	Tues, 2/20/07	7:00 p.m. (or earlier, your option)

Don't miss this opportunity. Secure your space. Only the first 70 checks received will have a table/booth. Make your check payable to ***Metro Users Group, Inc.***, along with the completed Vendor Display Registration Form, must be received no later than November 30, 2006. Please send to:

Wayne Bean
2811 Velarde Drive
Thousand Oaks, CA 91360

Once again, we will be giving away door prizes in the Vendor Exhibition area during each break. To be eligible to win, the MUG member must be a registered participant and be in the Vendor Exhibition area at the time of the drawing. The drawings will be held randomly during breaks. Although the exhibition hours are from 6:30 a.m. to 7:00 p.m., it is not necessary for you to man your table/booth or be in the vendor room until that time.

For drayage information contact Shepard Exposition Services they will be more than happy to assist you. Contact information is listed below:

Drayage/Electric/ Phone Lines Information:

Misty Faircloth
Shepard Exposition Services
603 W. Landstreet Road
Orlando, FL 32824
mfaircloth@shepardes.com
Phone: 407-888-9669 Fax 407-888-2301

The Hotel Room reservations form will be posted on the Metro Users web site, (www.metrousers.com) or you can contact The Wyndham directly. The Metro Users Group room rate starts at \$154.00 (room taxes not included). Please register under Metro Users, this ensures you the \$154 rate

The Annual Metro Users Golf Tournament is Saturday, February 17, 2007 at Eagle Creek Golf Course.

For more information about our group, visit the MUG web site <http://www.metrousers.com>

If you have any questions, do not hesitate to call me at 818-772-3215.

Sincerely,

Wayne

MUG EXECUTIVE BOARD MEMBER

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